

1.4 Advance Notification (AN)

Advance notification ensures that the OASES IO is kept informed about products that are likely to be of significant interest to OASES partners (EPA programs and regions, states, and Tribes) and external stakeholders. Advance notification enables the OASES IO to work across the AO and EPA's programs and regions to prepare, prior to the product's release, for inquiries from external parties and the media. Advance notification also enables the OASES IO to confirm that high-profile OASES products are developed consistent with all applicable agency policies and are of consistently high quality.

Products requiring advance notification include:

- All products designated as HISA or ISI

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- All publications intended for an audience outside of OASES – see the applicable list of product types and subtypes below
 - Products that suggest or show significant human health or environmental risks or concerns
 - Products that may affect ongoing EPA programmatic or regional activities, including enforcement or compliance activities
 - Products specifically requested by state or Tribal governments
 - Products whose content includes topics that are:
 - Related to active EPA regulatory, policy or guidance development activities
 - Priorities for the EPA Administrator, White House or US Congress
 - Likely to draw local, state or national media attention
 - Likely to attract significant stakeholder attention, including NGOs and industry stakeholders
 - Likely to draw the attention of state or local governments
 - Likely to draw the attention of one or more federal agencies