

To Ann  
Brown/RTP/USEPA/  
US  
ORD-ALL  
02/09/2006 02:54  
cc PM  
Subject Media Procedure  
Reminder

We are asked to remind all employees that EPA's standard media procedure is to refer all media queries regarding ORD to Ann Brown, ORD News Director, prior to agreeing to or conducting any interviews. The purpose of this policy is to enable the Agency to clarify the request, and to ensure that the reporter talks with appropriate experts on science, budget, or administrative issues. Support for this policy also will allow reasonable time for appropriate management response.

Regards,  
Ann

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