

DOSH AUDIT

Name:

Classification:

Date of Hire:

Assigned DOSH office address:

Work telephone number at which you can be reached:

Direct supervisor:

In responding to the follow questions, do not include teaching, presentations and training performed by you in the course of your normal work duties and work hours, within your job description as an employee of DOSH, compensated by only your state salary and approved by a DOSH supervisor or manager.

1	During your tenure with the Division of Occupational Health and Safety (DOSH), have you conducted teaching, training or presentations in any form? This includes those for which you were compensated in any form or not and performed during work hours or not.
2	If your answer to this question is yes, please list each teaching, presentation and training (“activity”), and for each:
(a)	The date, time and location of the activity
(b)	For whom the activity was performed
(c)	The subject matter of the activity
(d)	Whether you were compensated, including the form and amount of any compensation
(e)	Whether you received approval to perform the activities or their content and if so, from whom, when and in what form
(f)	Whether you represented yourself in any way as a DOSH employee
(g)	Whether you used any State resources ¹ in connection with the activity and if so, describe the State resource(s) you used

¹ State resources definition: the use of any State resource includes State property, funds, equipment, supplies, phones, computers, vehicles, travel, and work time.

2	What is your understanding of DOSH's current or past policy and or practice regarding DOSH employee teaching, training and presentation activities?
3	If required, did you disclose on Form 700 Statement of Economic Interests include income from your teaching, training and presentation activities on your Form 700? If so, for which years?
4	Have you ever submitted to any DOSH supervisor or manager a DIR Incompatible Activities Request for Determination or otherwise requested approval to engage in teaching, training and presentation activities? If yes, when and what was the result of your request? If not, why not?

I certify under penalty of perjury that the above answers are true and correct.

Signature

Date

Printed Name

City and State