

**NATIONAL PREPAREDNESS  
FOR**

**RESPONSE EXERCISE PROGRAM  
(PREP)**

**GUIDELINES**

**DEPARTMENT OF TRANSPORTATION  
U.S. Coast Guard  
Research and Special Programs Administration**



**ENVIRONMENTAL PROTECTION AGENCY**



**DEPARTMENT OF THE INTERIOR  
Minerals Management Service**



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# UNANNOUNCED EXERCISES

## Onshore Transportation-Related Pipelines

operator will be provided the scenario and post—spill events. This information will be used to explore and discuss strategic issues that will help operators evaluate their response plans.

		Certification:
Applicability:	Pipeline owner/operator.	Certification can be effectuated by RSPA personnel conducting the exercise. RSPA will provide written certification of the exercise date, participants, and response zone exercised.
Frequency:	Maximum of 20 unannounced RSPA exercises conducted annually for the pipeline industry as a whole. A single owner or operator will not be required to participate in a RSPA—initiated unannounced exercise, if they have already participated in one within the previous 36 months.	Verification can be made by RSPA personnel conducting the exercise.
Party Initiating Exercise:	RSPA.	Records: Retention Time: 3 years.
Participants:	Designated spill emergency response team members. Operations staff. On—Scene Coordinator (optional). State and local government (optional). Demonstrate ability to respond to a worst case discharge spill event.	Location: Owner or Operator shall retain records as indicated in response plan. RSPA to retain verification records.
Scope:	Designated emergency response team members should demonstrate adequate knowledge of their facility response plan and the ability to organize, communicate, coordinate, and respond in accordance with that plan.	Credit: Plan holder should take credit for this exercise when conducted in conjunction with other exercises as long as all objectives are met, the exercise is evaluated, and a proper record is generated. Credit should be taken for an actual spill response when these objectives are met, the response is evaluated, and a proper record is generated.
Objectives:	Designated emergency response team members should demonstrate adequate knowledge of their facility response plan and the ability to organize, communicate, coordinate, and respond in accordance with that plan.	
Format:	Unannounced tabletop exercise to discuss strategic issues. Operations will provide the owner or operator the following information at least 10 working days in advance (1) date, time, and location of exercise; (2) expected exercise duration; and (3) response zone to be exercised. On the day of the exercise, the pipeline owner or	

Final

5-7

8/1/94

Final

5-8

8/1/94